

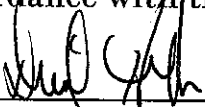


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## Denali Training Fund Quarterly Progress Report

Funds for this project are provided by the USDOL and the Denali Commission and managed, in partnership, by the Alaska Department of Labor and Workforce Development.

Name of Organization: Rural Community Action Program, Inc.	
Name of Project: Head Start Maintenance Specialist Energy Efficiency Training	
Reporting Period: 1/1/10 – 3/31/10	
Contact Person: Debi Baldwin, Division Director	
Contact Number: 907-865-7317	Email Address: dbaldwin@ruralcap.com
Expenditures to date: \$50,000	
Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.	
Signed by:  Dated: 4/15/10	

### 1. In a few sentences, please describe the scope of your project:

Two cluster trainings were held at Head Start facilities in Napaskiak and Emmonak for Head Start Maintenance Specialists. The training focused on increasing the knowledge and skill set of rural Head Start Maintenance Specialists to maximize energy conservation and efficiency in operating RurAL CAP Head Start facilities.

### 2. Project Activities for this Reporting Period:

Describe the grant activities that happened during this report period. Include planning, advertisement and/or training performance that occurred this quarter? List any accomplishments achieved. (Attach advertisements if applicable)

Two training events were held in Emmonak and Napaskiak, March 11<sup>th</sup>-14<sup>th</sup>, and March 25<sup>th</sup>-28<sup>th</sup>, 2010 respectively. A total of eleven rural Head Start Maintenance Specialists attended the trainings. The trainings were facilitated by a Weatherization Supervisor and a Head Start Facilities Specialist. Planning for these trainings included logistical travel support for participants and a review of the energy assessment results for the Emmonak and Napaskiak Head Start facilities. Energy efficient projects were selected for the two facilities based on results of the energy assessments, materials were ordered and participants completed the energy

efficient upgrades as part of their hands on training experience. Additionally, specific energy conservation and efficiency training topics were delivered including energy assessment methods, results of blower door tests, air flow analysis, air gap sealing, insulation, sheet rock repairs, subfloor insulation, filter replacements, plumbing leaks, foundation adjustments to diminish door gaps and stress on frame, and the proper maintenance of heating systems.

**3. Scheduled Project Activities/Important Dates for next quarter:**

Describe your planned activities and training for next few months. Please include important dates like graduation, site visits, travel, job fairs, etc.

The grant activities were completed. No future activities planned.

**4. a. How many are in your training program during this reporting period?**

Eleven participants

**b. How many people have been trained and/or certified to date from this grant?**

Eleven participants

(Please complete form below.)

**5. Please list complete the list by putting the community to which each individual trained is from, the type of training and certification, the graduation date and who will employ them upon completion of training.**

Community where trainee lives	Type of Training/ Service	Type of Certification to be earned/earned	Dates of training	Graduation Date	Employment commitment after training is complete
Emmonak	Energy Training		3/11 - 3/14		Head Start
Savoonga	Energy Training		3/11 - 3/14		Head Start
Stebbins	Energy Training		3/11 - 3/14		Head Start
Pilot Station	Energy Training		3/11 - 3/14		Head Start
Marshall	Energy Training		3/11 - 3/14		Head Start
Hooper Bay	Energy Training		3/25 - 3/28		Head Start
Akiak	Energy Training		3/25 - 3/28		Head Start
Napaskiak	Energy Training		3/25 - 3/28		Head Start
Nunapitchuk	Energy Training		3/25 - 3/28		Head Start

Kwethluk	Energy Training		3/25 – 3/28		Head Start
Chevak	Energy Training		3/25 – 3/28		Head Start

Please copy and use another sheet if you need more spaces.

**6. Please identify any problems or changes in your training project that will affect the budget, scope or timeline of the project. Is your training on schedule? What are the reasons for any difficulties or delays? Are you over budget/under budget? Have you had to change the initial scope?**

No challenges experienced in completing the training project.

Please provide an explanation to this change and your resolution to the variance. n/a

**7. How are you or will you be evaluating the individuals being trained to ensure competency, skill level and understanding? (Testing, assessment, etc)**

The Head Start Maintenance Specialists will now be responsible to conduct energy upgrades in their respective Head Start facilities. Cost effective energy upgrades have been identified in the energy assessments reports for respective Head Start facilities. We expect that the new knowledge and skill set received by the Maintenance Specialists through these recent trainings will result in successfully completion of these upgrades. The Head Start Facilities Specialist will monitor the completion of these upgrades.

**8. Please identify areas that we can assist you in the future.**

Assistance in creating future funding support to increase the knowledge base and skill set of other Head Start Maintenance Specialists in rural Alaska so as to maximize the efficient use of energy and minimize the energy drain of operating our rural early childhood facilities.